

(Please print clearly in BLOCK letters)

Full Name Dr/Mr/Mrs \_\_\_\_\_

Company \_\_\_\_\_ Fax \_\_\_\_\_

E-Mail \_\_\_\_\_

Address \_\_\_\_\_

City/Pincode \_\_\_\_\_ Country \_\_\_\_\_

**(Information for the hotel)**

Arrival Date \_\_\_\_\_ Flight No. \_\_\_\_\_ Time \_\_\_\_\_

Departure Date \_\_\_\_\_ Flight No. \_\_\_\_\_ Time \_\_\_\_\_

**Passport details (for overseas participants)**

Passport number \_\_\_\_\_ Date of expiry \_\_\_\_\_ Place and date of issue \_\_\_\_\_

Kindly block \_\_\_\_\_ rooms from (date) \_\_\_\_\_ to \_\_\_\_\_ in

(Please tick (✓) the relevant box indicating your preference)

Name of the hotel	Rate				Remarks e.g.: Airport transfers required/not required (chargeable basis for SI No 7-10)
	Foreigners (US\$)		Indians (Rs)		
	Double	Single	Double	Single	

Details of the tariff and the complete address, phone number, fax of the hotels are mentioned at the backside.

**Guarantee Reservations**

Please be informed that if a room cancellation is made less than 60 days before the date of arrival the guest will be billed the entire expected room charge. Any change/amendment in the arrival date will also be treated as a cancellation and the amended booking will be subject to availability.

Credit card no. \_\_\_\_\_ Valid till \_\_\_\_\_

Name of card holder \_\_\_\_\_ Date of birth \_\_\_\_\_ Signature of card holder \_\_\_\_\_

**Fax to** Sonal Bajaj, TERI  
**Fax No.** +91 11 2468 2144 or 24682145

**HOTEL RESERVATION INFORMATION**

- All reservations must be sent by fax to the selected hotel with a copy to TERI not later than 7 December 2007.
- Since there are a limited number of rooms available in each hotel, please indicate your preference at the earliest and print your e-mail address clearly so that hotel confirmation can be sent to you.
- All hotel bills will be settled directly by the guest.
- For visa requirements, kindly contact the Indian Mission in your country.

# Hotel Reservation Details

## Accommodation Assistance

TERI has negotiated competitive rates for DSDS 2008 delegates at various suitably located hotels and Guest houses in New Delhi. The relevant details are tabulated below. Should you require assistance in reservations, please ask for the hotel booking form.

Sl No	Name and location of hotel	Category	Facilities	Distance from international airport (km)	Distance from conference venue (km)	INR rate	
						Single room	Double room
1	<b>The Oberoi</b> Dr Zakir Hussain Mg, New Delhi 110003 Tel.: 91 11 2436 3030 Fax: 91 11 2430 4082	Five Star Deluxe	One way airport transfer and buffet breakfast at the coffee shop	23	3	19500	20500
2	<b>Hyatt Regency</b> Bhikaji Cama Place, Ring Road, New Delhi Tel.: 91 11 26791234 Fax: 91 11 26791024	Five Star Deluxe	One way airport transfer and buffet breakfast at the coffee shop	19	5	17000	17750
3	<b>The Taj Mahal Hotel</b> 1 Mansingh Road, New Delhi 110011 Tel.: 91 11- 2302 6162 Fax: 91 11 5551 3751	Five Star	One way airport transfer and buffet breakfast at the coffee shop	17	3	17250	18250
4	<b>Taj Ambassador</b> Sujan Singh Park, New Delhi 110003 Tel: 91 11 2463 2600 Fax: 91 11 2463 8219	Five Star	One way airport transfer and buffet breakfast at the coffee shop	17	2	11500	12500
5	<b>The Park</b> 15 Parliament Street, New Delhi 110001 Tel: 91 11 2374 3000 Fax: 91 11 2336 2932	Five Star Deluxe	One way airport transfer and buffet breakfast at the coffee shop	18	5	14500	15500
6	<b>Le Meridien</b> Windsor Place, New Delhi 110001 Tel: 91 11 2371 0101 Fax: 91 11 2371 4545	Five Star Deluxe	One way airport transfer and buffet breakfast at the coffee shop	18	5	17000	18000
7	<b>The Qutab</b> Shaheed Jeet Singh Mg, New Delhi 110016 Tel: 91 11 5130 0000 Fax: 91 11 5219 1920	Five Star	Buffet breakfast	12	8	9500	10500
8	<b>Jukaso Inn</b> 49-50 Sundar Nagar, New Delhi 110003 Tel: 91 11 2435 0308 Fax: 91 11 2435 4402	Guest House	Buffet breakfast	23	4	8000	9000
9	<b>Hotel Gaiety Palace</b> A-14 Kailash Colony, New Delhi 110048 Tel: 91-11-2923 2064 Fax: 91-11-2923 2066	Guest House	Buffet breakfast	20	6	3100	3600
10	<b>Warrick Apartments</b> B-495 New Friends Colony New Delhi 110065 Tel: 91 11 2684 6728 Fax: 91 11 4162 7166	Guest House	Buffet breakfast	22	8	2500	3000

Please note

1. All booking will be on direct payment basis
2. The taxes are separate and will be charged extra as applicable at the time of check-in
3. The hotel will confirm the room booking only after receiving the credit card details
4. The hotel will hold the rooms till December 07 2007 only. Please confirm at the earliest.
6. Rupee rate will be on the current rate of exchange

For further details, please contact

**Mr Sudheer Katoch**  
Sr Manager – Administrative Services  
<sudheerk@teri.res.in>

OR

**Ms Sonal Bajaj**  
Programme Coordinator  
<sonalb@teri.res.in>

TERI  
Darbari Seth Block  
IHC Complex, Lodhi Road, New Delhi – 110 003 / India  
Fax +91 11 2468 2144 • Tel. +91 11 4150 4900  
Web www.teriin.org/dsds/